

ENG 103 Week 2 (9/19 – 9/28) Task List

CLASS TASK LIST / TO DOs – WEEK 2

****Complete each task or activity for our class by the deadlines listed below.**

Most activities are graded, highlighted with a **GRADED** label. Some like doing the reading, viewing the screencasts, clicking on links help you learn and understand (and complete the graded work).

****REMEMBER TO PACE YOUR WORK THROUGHOUT THE WEEK. YOU SHOULD DO ABOUT HALF OF THESE TASKS AT ONE TIME, for example, half the tasks from TUE. – THU. then the rest from FRI. – MON., at different days and times. Build a schedule that works for you. It is not advisable (or even possible) to do all of the work in one sitting. Our online reading and activities add up to the equivalent of 3 hours of class time each week!**

(CLICK on the **TO DO** button to mark a task as **DONE**)

• OVERVIEW / COURSE GUIDANCE THIS WEEK

TO DO

#1) View the [YouTube Video Lecture for an Overview](#) of Week 2 Work and more on Research Topics.

*Besides covering this week's work, this lecture goes over the 'Big Picture' of doing research for this class and creating 4 milestones during the semester. It covers the first Milestone, which is given out this week and due on Thu., Oct 6th in about 2-1/2 weeks.

• READING: *They Say, I Say, Ch. 1*

TO DO

#3) Read this: [They Say, I Say, Ch. 1](#)

This is the reading for this week - from a textbook on the 'Big Picture' behind doing college-level research.

TO DO

#4) Complete these reading questions on the reading for the week -- [Online Activity:](#)

[Reading Questions on *They Say, I Say*, Ch. 1](#)

On Google Forms – GRADED, DUE WED. 9/28 (11:59 pm)

• MAJOR ONLINE ACTIVITY -- EDIT YOUR PERSONAL RESEARCH PAGE ON OUR COURSE WIKI

TO DO

#5) Complete the [Major Online Activity for Week #2 -- Editing Your Personal Web / Wiki Page](#)

Our 2nd online activity is to complete the About Me and My Research Topic sections of your Personal Research page after more browsing on Research Ideas at eng103lagcc.pbworks.com.

On Google Forms – GRADED, DUE WED. 9/28 (11:59 pm)

TO DO

#6) Start thinking and planning for this assignment: [Research Paper Milestone #1 -- Topic Write Up and 3 Sources \(with Annotations\)](#)

The 1st milestone asks you to write up a topic in 250 words with 3 sources with annotations. You'll need to pick a topic for this assignment and do some Internet research with our Library databases, which we will be covering in Week 3 and 4.

In Word (or Google Docs), GRADED DUE THU. 10/6 (11:59 pm)

• DISCUSSION BOARD POST -- forums103.lagcconline.com

TO DO

#7) Post a 150-word response to the [Discussion Board forum](#) (Using Quotes and Cites in Online Life) for this week.

You will receive an e-mail with your login for the Discussion Boards.

Your User ID is the first letter of your first name plus your last name (or names), up to 12 characters. For example: 'John Smith' = jsmith

Your passcode is the last 4 digits of your CUNY Student ID.

This information has been e-mailed to you at the e-mail address that is on file at CUNYfirst. If you haven't received this e-mail, please e-mail me at eng103.lagcc@gmail.com ASAP so I can send you another copy.

On our Discussion Boards – GRADED, DUE MON. WED. 9/28 (11:59 pm)

- **OPTIONAL OFFICE HOURS**

#8) (For extra help) Virtual office hours will usually be offered on Wednesdays from 11:00 am – 12:00 pm on Google Meet, so we'll have one on this week.

Here's the link:

<https://meet.google.com/vda-xwty-gjv>

These sessions are 'public' to our class and will let you communicate in 'real time,' mostly for questions. If you have specific questions, you can participate then, or if you want help more privately, please just send an e-mail to eng103.lagcc@gmail.com at any time.

You will receive an e-mail reminder each week for this virtual office hour. This is NOT a required 'class session,' but an extra chance for help beyond the 'asynchronous' materials we have for our course each week, just like in-person office hours.

On Google Meet – WED. 9/21, 11:00 am – 12:00 pm (Optional, not Graded)